



November 22, 2012

Job #702746-20

Mr. Alastair Kenning
City Manager
City of Nanaimo
455 Wallace St
Nanaimo BC V9R 5J6

Dear Mr. Kenning:

**Re: Permanent Change to Terms and Conditions of a Liquor Licence
Liquor Service Permitted During Films, Broadcasts and Live Events
Establishment Name: Port Theatre
Establishment Address: 125 Front Street, Nanaimo
Liquor Primary Licence (LP): 183885**

I have had an opportunity to review your request for a permanent change to your liquor licence to permit liquor service during a film or broadcast.

As detailed in Policy Directive 12-02, movie theatres are now eligible to hold a liquor licence and licensed live event theatres may apply for liquor service in conjunction with films and broadcasts. Live event theatres may be granted approval to serve liquor in the lobby during a film/broadcast and they may apply to licence the theatre auditorium. Effective immediately, licensed live event theatres may, without liquor service, show films or broadcasts and hold all-ages events without prior approval from the Liquor Control and Licensing Branch (the Branch). The intent of this policy is to provide more options and greater flexibility for licensees who operate live event theatre venues.

The Port Theatre is a two level, single room theatre with a lobby area on each level outside of the auditorium. Fixed, tiered seating is available on the main floor and balcony level of the auditorium. The theatre is currently approved for liquor service in the main floor and balcony lobby areas (patron 01 and patron 03) and a balcony level gallery area (patron 02-Harmac room), with minors present, in conjunction with live events only.

Having reviewed your application material, I can confirm that your establishment, a licensed live event theatre, meets the eligibility criteria as set out in policy for the lobby areas currently licensed as Patron 01 and Patron 03. In considering the public interest factors, local government was asked to provide comments regarding this application. The City of Nanaimo has no objections to the Port Theatre offering liquor service during a film/broadcast.

Therefore, I am granting approval to allow liquor service during films, broadcasts and live events in the lobby areas, Patron 01 and Patron 03. New permanent terms and conditions will be placed on your liquor licence reflecting the Branch's approval.

**Liquor Control and
Licensing Branch**

Mailing Address:
PO Box 9292 Stn Prov Govt
Victoria BC V8W 9J8
Telephone: 250 952-5787
Facsimile: 250 952-7066

Location:
4th Floor, 3350 Douglas Street
Victoria, BC

<http://www.pssg.gov.bc.ca/lclb>

The following terms and conditions apply to this change to your licence:

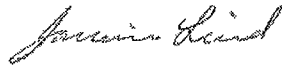
- Liquor service is permitted in the lobby areas (Patron 01 and Patron 03), with minors present, in conjunction with films, broadcasts and live events. No liquor is permitted in the auditorium.
- Liquor service is limited to one hour prior to, during and one hour after a live event, film or broadcast. Patrons must have a ticket to the live event, film or broadcast in order to be in the lobby.
- The establishment may alternate between licensed or unlicensed live events or films/broadcasts with no need for LCLB permission. (Note that LCLB approval is required to suspend the licence for an event under a Special Occasion Licence. Also note that alternate use policy prevents the establishment being used for any purpose between the close of liquor service hours and 6 am the following day.)

Note that liquor service in the gallery area, Patron 02-Harmac room, remains permitted in conjunction with live events only.

I have attached amended floor plans detailing the signage requirements and your updated liquor licence reflecting the new terms and conditions. For inspection purposes, your revised liquor licence must be posted in a prominent location with your validated floor plans. This approval letter, together with all previous approval letters and the approved floor plans must be kept with your licence so that they are readily available for inspection by police and liquor inspection staff.

Should you have any questions regarding this approval, please contact Janine Lind at janine.lind@gov.bc.ca or 250 952-5767.

Sincerely,



Janine Lind
Senior Licensing Analyst
Liquor Control & Licensing Branch

Enclosures

copy: Mandy McKelvie, Liquor Inspector



LIQUOR PRIMARY LICENCE

Establishment Name: PORT THEATRE
Licence Name: PORT THEATRE
Mailing Address: 125 FRONT ST
NANAIMO, BC V9R 6Z4

Licence Number
183885
Expiry Date
August 31, 2013

Location Address: 125 FRONT ST
NANAIMO, BC V9R 6Z4

Issued to: City Of Nanaimo

Third Party Operator: The Port Theatre Society

Hours of Sale:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open	11:00 AM	11:00 AM	11:00 AM	11:00 AM	11:00 AM	11:00 AM	11:00 AM
Close	1:00 AM	1:00 AM	1:00 AM	1:00 AM	1:00 AM	1:00 AM	Midnight

Capacity: Patron01 600 Patron02 60 Patron03 148

TERMS AND CONDITIONS

- The terms and conditions to which this licence is subject include the terms and conditions contained in the publication 'A Guide for Liquor Licensees in British Columbia' as that publication is amended from time to time.
- Liquor may only be sold, served and consumed within the areas outlined in red on the official plan, unless otherwise endorsed or approved by the LCLB.
- Subject to terms and conditions specified in the restriction or approval letter(s). A copy of restriction or approval letter(s) to be kept with current liquor licence.
- Liquor service is permitted in the lobby area (Patron 01 & 03), with minors present, in conjunction with live events, films and broadcasts. No liquor is permitted in the auditorium.
- Liquor service is limited to one hour prior to, during and one hour after a live event, film or broadcast. Patrons must have a ticket to the film, broadcast or live event in order to be in the lobby.
- The establishment may alternate between licensed or unlicensed live events or films/broadcasts with no need for LCLB permission. (Note that LCLB approval is required to suspend the licence for an event under a Special Occasion Licence. Also note that alternate use policy prevents the establishment being used for any purpose between the close of liquor service hours and 6 am the following day.)

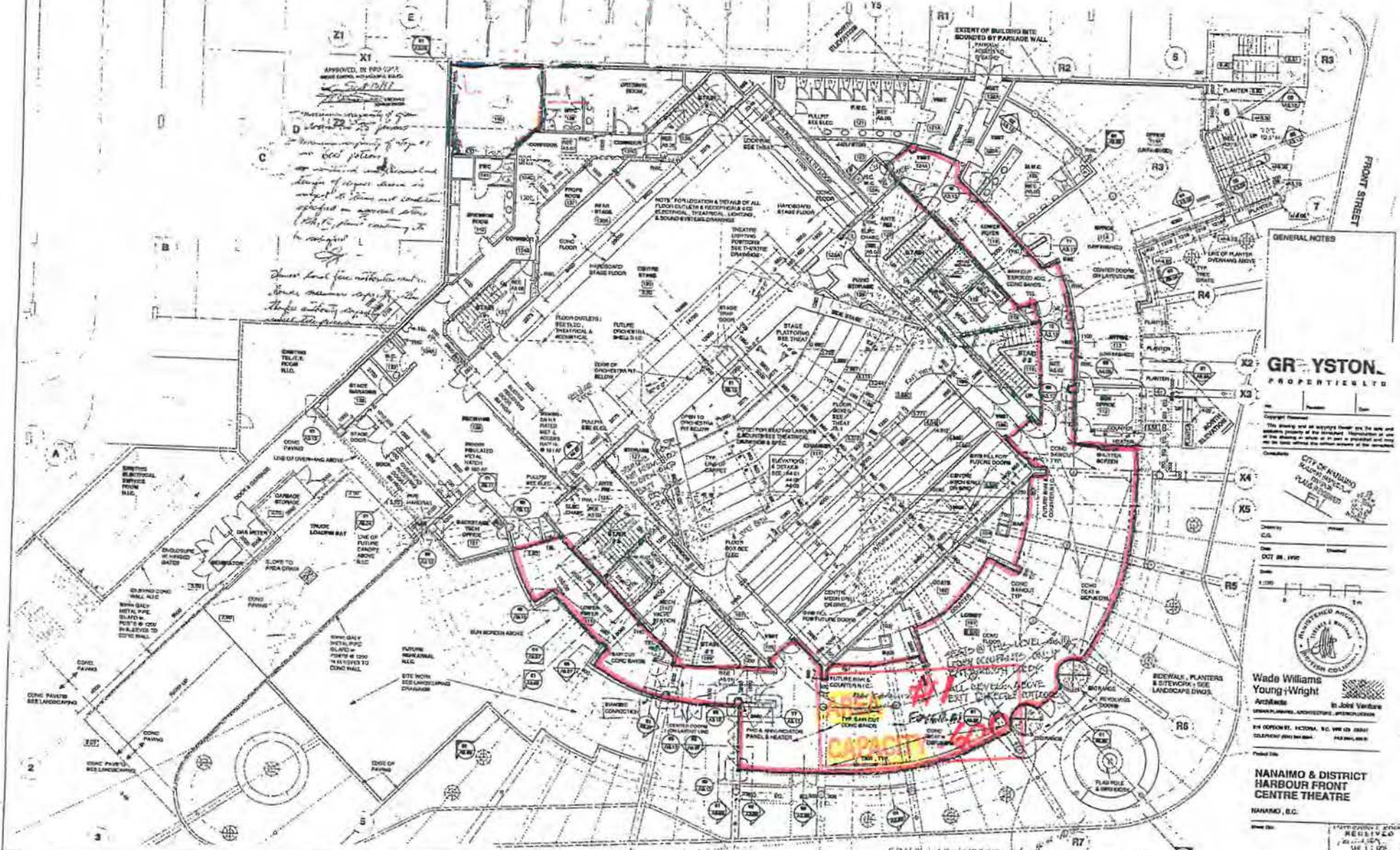
Local Government: NANAIMO (CITY OF)
LDB Addresses: NANAIMO TERMINAL PARK GLS #243
NANAIMO HARBOUR PARK GLS #33

November 22, 2012
Printed Date

Karen Agnew
General Manager

APPROVED BY BFO 02/11
 BFO 02/11
 APPROVED BY BFO 02/11
 BFO 02/11

Handwritten notes:
 D...
 C...
 L...
 S...
 T...
 U...
 V...
 W...
 X...
 Y...
 Z...



GRYSTON
 PROPERTIES LTD

Copyright Reserved
 This drawing and all copyright thereon are the sole and exclusive property of the drafter. Reproduction or use in any form without the written consent of the drafter is prohibited.

CITY OF NANAIMO
 PLANNING DEPARTMENT
 RECEIVED
 OCT 28 1998



**Wade Williams
 Young & Wright**
 Architects
 24 OXFORD ST., VICTORIA, B.C. V8W 2E9
 TEL: 250-383-8888 FAX: 250-383-8888

**NANAIMO & DISTRICT
 HARBOUR FRONT
 CENTRE THEATRE**
 NANAIMO, B.C.

RECEIVED
 OCT 28 1998

LOBBY LEVEL PLAN
 Project No. 9502.5
 Sheet No. A2.02

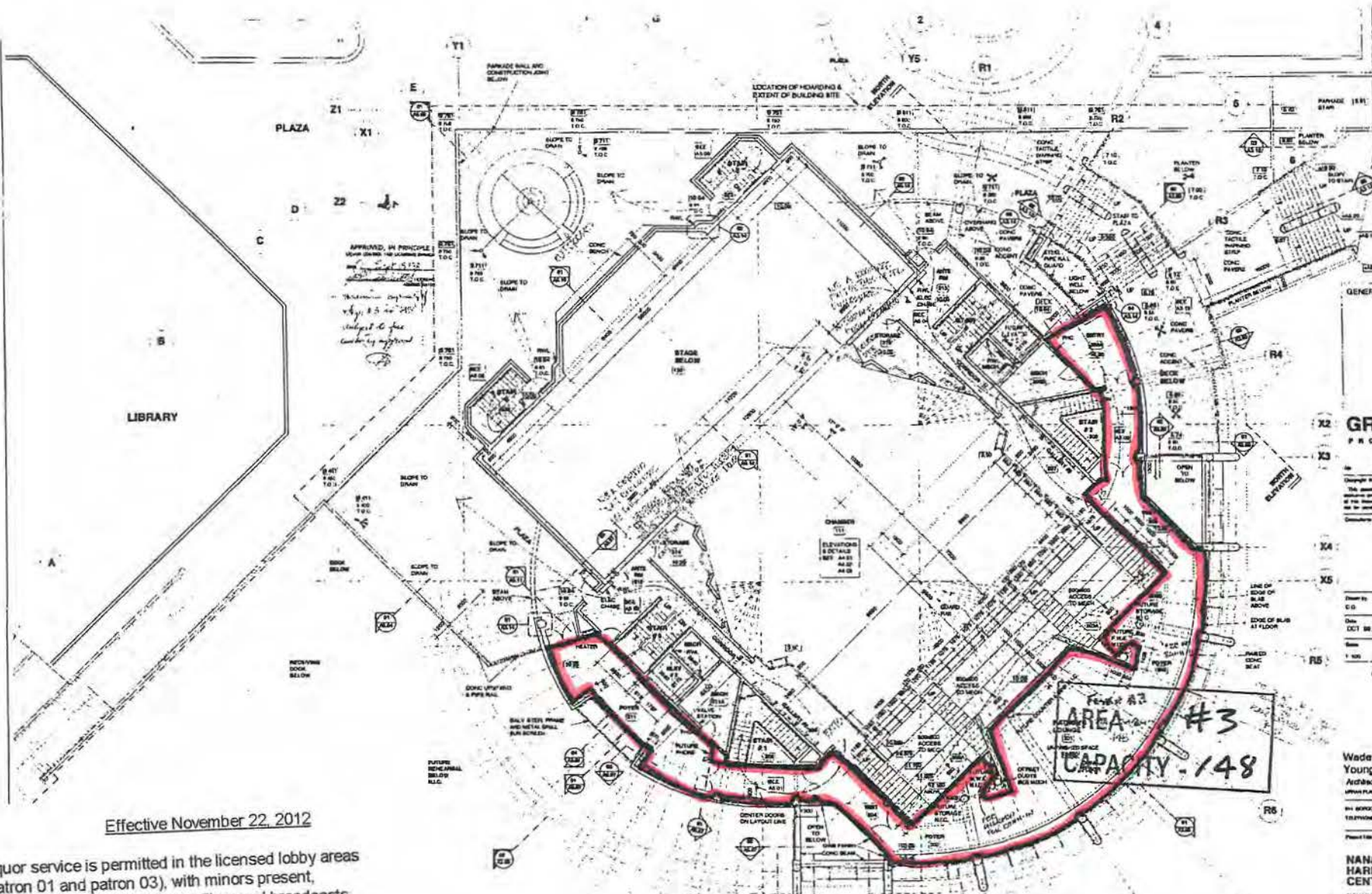
LCLB OFFICIAL PLAN
MUST BE KEPT WITH LIQUOR LICENCE AND
AVAILABLE FOR INSPECTION AT ALL TIMES
 Date Issued: Sept. 20, 2012 *Karen Ayers*
 LP Licence # 183885 General Manager

APPROVED
 LIQUOR CONTROL LICENSING
 RECEIVED
 OCT - 2 1998
 VICTORIA, BC

Effective November 22, 2012

Liquor service is permitted in the licensed lobby areas (patron 01 and patron 03), with minors present, in conjunction with live events, films and broadcasts. No liquor is permitted in the auditorium.

Signage must be posted at all egress points of the licensed area; "No liquor beyond this point"

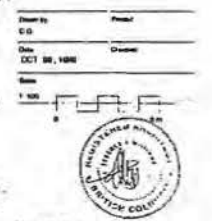


APPROVED, IN PRINCIPLE
 WORK SHOWN HAS BEEN REVIEWED
 AND FOUND TO BE IN ACCORDANCE WITH
 THE REQUIREMENTS OF THE
 VICTORIA BUILDING DEPARTMENT
 DATE: 10/15/98
 BY: [Signature]

GENERAL NOTES

GR YSTONE
 PROPERTIES LTD

Drawn By: _____
 Checked: _____
 Date: OCT 08, 1998



Wade Wilkms
 Young & Wright
 Architects
 81 JANE STREET
 NANAIMO, B.C.
 V9R 1B8
 TEL: 253-2222 FAX: 253-2221

**NANAIMO & DISTRICT
 HARBOUR FRONT
 CENTRE THEATRE**
 NANAIMO, B.C.

**BALCONY / PATRON'S
 LEVEL PLAN / PLAZA**

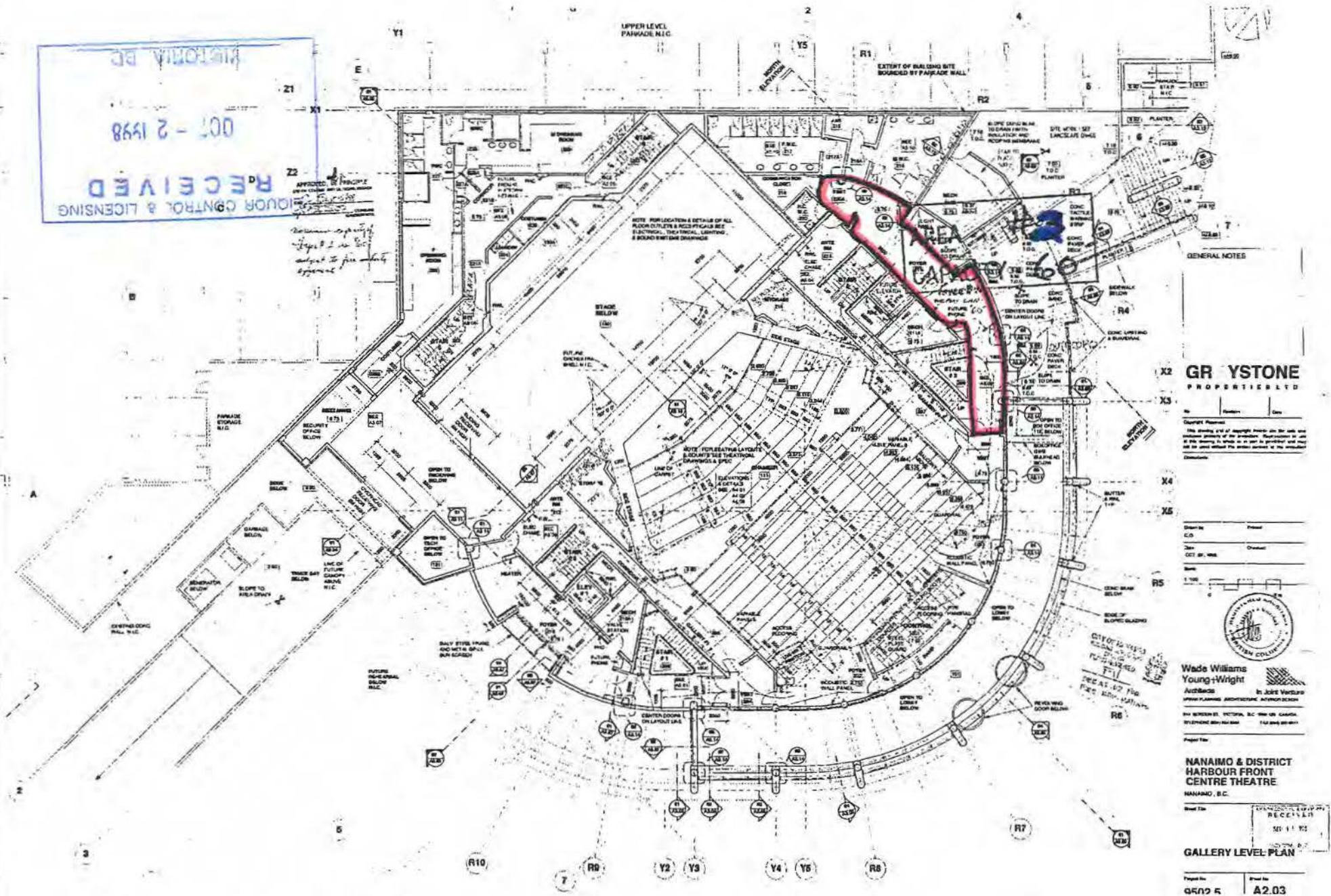
Project No. 9502.5
 Sheet No. A2.04

Effective November 22, 2012

Liquor service is permitted in the licensed lobby areas (patron 01 and patron 03), with minors present, in conjunction with live events, films and broadcasts. No liquor is permitted in the auditorium.

Signage must be posted at all egress points of the licensed area:
 "No liquor beyond this point"

LIQUOR CONTROL & LICENSING
RECEIVED
 OCT - 2 1998
 VICTORIA, BC



Liquor service is permitted in the licensed gallery area (patron 02), with minors present, in conjunction with **live events only**.
 No liquor is permitted in the auditorium.

Signage must be posted at all egress points of the licensed area.
 "No liquor beyond this point"

GR YSTONE
 PROPERTIES LTD

Wade Williams Young-Wright
 Architects
 1100 WATERLOO STREET, VICTORIA, B.C. V8W 2G8
 TEL: 253-8811

NANAIMO & DISTRICT HARBOUR FRONT CENTRE THEATRE
 NANAIMO, B.C.

GALLERY LEVEL PLAN

Project No: **GR02 R** Sheet No: **A2.03**